

Muskingum County Utilities

**375 Richards Road
Zanesville, Ohio 43701
Telephone (740) 453-0678
Fax (740) 453-6448**

Website: utilities.muskingumcounty.org

Application for Automatic Bill Payment – Authorization to Debit Account

Muskingum County Utilities can automatically debit your account each billing with authorization from you to do so. In order to start the procedure you will need to file a complete application at the Utilities Office.

Any debit that is declined upon presentation of payment of your bill will result in a \$30.00 processing fee plus the amount of the utility bill. Payment will be due in our office no later than ten days after due date. Muskingum County Utilities will not be responsible for any overdraft charges.

“I authorize Muskingum County Utilities to charge my savings or checking account (as indicated below) for my utilities service including any final bills. I also understand that Muskingum County will debit my account on the due date of the bill or the first business day thereafter. This authorization can only be revoked by written notice by either party.”

It is the customer’s responsibility to contact Muskingum County Utilities should the information below change at any point in the future.

Muskingum County Utilities 10 Digit Account #: _____

Service Address: _____

Checking/Savings Automatic Payments

Name of Financial Institution: _____

Phone Number of Financial Institution: _____

Routing Number: _____ Checking _____ Savings _____

Account Number _____

Printed Name _____

Signature _____ **Phone Number** _____

A signature and voided check (deposit slip does not work) are required to activate the process, so this form with voided check must be faxed to 740-453-6448 or mailed to 375 Richards Rd, Zanesville, Oh 43701-6605